



## JOB OPPORTUNITY – Operations Manager

### VALENTIS – INTERNATIONAL MINING SERVICES COMPANY AT VALENTIS, OUR MOTTO IS “GROWING OUR FUTURE TOGETHER!”

Valentis is an Australian–Myanmar led mining services group operating in Southeast Asia. Established in 2014, Valentis provides turn–key mining services at an international standard. Valentis has over 150 team members from eight different countries, with offices and operations across Myanmar and Laos.

Our key divisions include:

- **Valentis Services** – Valentis Services offers exploration and mining services, including:
  - exploration program management and execution
  - specialist geophysical surveys
  - geotechnical site investigation services
  - resource modelling and estimation
  - aerial mapping and drone surveys
  - GIS services
  - sample assay preparation and analysis
- **Valentis Environmental Services (VES)** – VES provides practical environmental management solutions for the mineral exploration, construction and infrastructure sectors. VES core services include conducting Environmental Impact Assessments, Initial Environmental Examinations and Environmental Management Plans.
- **Valentis Drilling** – Valentis Drilling provides exploration drilling and geotechnical drilling services. Valentis has a diverse drilling fleet including RC, diamond and man–portable drilling rigs.

Valentis is looking for an **Operations Manager** to assist with establishment of our Laos operations. Reporting directly to the Group CFO/COO, this is an exciting opportunity for an energetic individual who is looking to grow and develop with a dynamic and exciting team!

#### Key Benefits

- Working with an international team, with diverse project experience.
- Be part of a growing and dynamic company.
- Career development opportunities, including attendance at the “Valentis School of Management and Leadership” and other external training.



## Key Responsibilities (Essential Duties and Functions)

- Operations and Logistics
  - Manage the daily operations and logistics functions for Valentis Lao
  - Manage technical and practical details relating to international and domestic equipment transportation, such as customs regulations and any necessary documentation
  - Manage domestic scheduling and logistical support for the company's field programs
  - Acting as a liaison to senior management and board of directors to keep them up to date with operations
- Procurement
  - Evaluate and manage the costs of transportation, services and inventory in line with division budgets and operating strategy
- Importation
  - Ensure documentation for import and export scheduling and shipments of machinery and equipment is timely and accurate
  - Troubleshoot any issues that may arise in international freight transportation
- Health and Safety
  - Assist in reviewing and/or developing health and safety operating procedure for all site operations
- Management skills
  - Strategic thinking and understanding of critical issues related to mining technical issues
  - Demonstrated leadership ability to achieve production and cost targets safely and efficiently
  - Manage projects, build team, engage and grow employees and provide team leadership

## Requirements

- Technical
  - At least 10 years' experience in operation management and international experience is desirable
  - Some knowledge of health and safety standards typical of an international company (preferable)
  - Prior experience with a natural resources or international company (preferable)
  - Previous experience in procurement and import/export producers
  - Strong commitment to safety, ethical behavior and an understanding of risk management
  - Bachelors Degree (relevant qualification and systems training associated with operations and logistics Management is preferable)
- Management
  - Excellent communication, international and leadership qualities
  - Solutions-driven attitude with a strong sense of accountability and responsibility
  - Self-starter: Display a high degree of initiative and able to work independently
  - Maintain an attention to detail and a focus on successful outcomes
  - Ability to work under pressure and to project deadlines
- Communication
  - English and Laos language skills at high level of proficiency (written and spoken)