



JOB OPPORTUNITY – Cashier
VALENTIS – INTERNATIONAL MINING SERVICES COMPANY

ABOUT VALENTIS

- Valentis Group is Australian company and leading mineral exploration services provider in Myanmar.
- Valentis works with a range of local and foreign clients looking to invest in Myanmar's mineral sector. Valentis prides itself on its ability to manage projects for clients on a turnkey basis.
- Our services includes; Exploration, Geology, Drilling, Sample Preparation, Environmental, Government Relations and Commercial Advisory.
- Valentis is looking for a Cashier to help assist with our growing project requirements.

Key Benefits

- Career development opportunities

Key Responsibilities (Essential Duties and Functions)

- Responsible for cash payments and receipts
- Record daily cash entries in manual cash book
- Responsible for transactions and reconciliations
- Report to Junior and Senior Accountant on handling cash and recording transactions

Requirements

- Bachelor's degree in Accounting and LCCI qualifications
- Proven experience in handling cash experiences 1-2 years
- Good MS Office skills
- Positive attitude and high attention to detail
- Ability to work under pressure
- English proficiency

Interested candidates, please send your CV with expected salary to “ nangkham@valentisresources.com ”